

# NC PETS - CLUB COLLABORATION, PROJECTS & GRANTS

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**Rotary**  
District 5960



# OVERALL PROCESS:

- ❖ Preparation for the Grant
- ❖ Rotary district relationships and fund raising
- ❖ Implementation of the project
- ❖ Sustainability of the results

# Preparation for the Grant

## ❖ **Who is the actual Project Manager?**

- Local Club? Host Sponsor? NGO?
- Know the partners and their roles

## ❖ **Are the Subject Matter Experts (SME's) involved?**

- What type of project? What is the experience of the partners?
- What clubs (District, local, etc.) or Rotary Action Groups (RAG) can provide input?
- Know the technical, social, and local risks

## ❖ **Prepare for Sustainability**

- Who is responsible to maintaining the gains after completion of the project?
- Must be clear about who will "own" the results. Plan for training, costs, and the long-term plan

# District Relationships and Fundraising

## ❖ **Know your district partners**

- What other district clubs and projects has your club supported in the past?
- Your support of other projects leads to other club's support of yours

## ❖ **Think outside the District (Global Grants)**

- Have other Rotarians or clubs outside your district been involved with similar "types" of projects, or projects in the same general area?
- Remember that you can get additional DDF from other Districts

## ❖ **Consider "creative" fundraising**

- Look for "outside the club" areas for donations: local businesses, other service clubs, etc.
- Offer members fun and creative ways to give: FUNdraisers, "gifting" donations, etc.

# Implementation of the project

## ❖ **Resource management**

- Who is interfacing with contractors and SME's?
- What is the project schedule, milestones, and team communication plan?

## ❖ **Cost management**

- Assurance of contracts, design reviews, studies, and all quotes are well documented
- Understand local taxes and extraneous purchases (land, buildings, tools, etc.) that are not in the grant, but necessary

## ❖ **Accountability for results**

- Plan for final reviews to assure project meets grant and design criteria
- Have clear team roles for who will deal with (and has the authority) to manage any issues with results

# Sustainability of the results

## ❖ **Final review, communication, and hand-off**

- Full team should have consensus that project has met desired goals
- Understand who needs final information, and have clear ownership at the end

## ❖ **Have communication plan to celebrate the success**

- Assure that there is enough documentation (photos, videos, testimonials, etc.) to share with all partners to communicate the success and impact of the project
- Be sure to effectively communicate success and impact within Rotary and to all of the project donors

## ❖ **Follow-up**

- Have an “after the project” plan for intermittent communication to assure that the responsibilities are being fulfilled
- Be careful to not jump to next project and avoid “drift” away from the ownership of current project

# Questions?

